



COVID-19 Protocol

Revision 03

October 6th, 2021

Municipality of Markstay-Warren

21 Main Street South
P.O. Box 79
Markstay, ON, P0M 2G0



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DOCUMENT CONTROL

Date	Revision No.	Description	Approved By
Sept 20 th , 2020	00	DRAFT Policy, pending review and approval	
Oct 1 st , 2020	01	DRAFT Policy For Arena Ice Rental	
Oct 13 th , 2020	02	Final Arena Ice Rental and Upstairs Hall Policy	
Oct 6 th , 2021	03	Include all municipal owned halls and include the vaccination screening requirements based on Stage 3 Provincial Policy	

PURPOSE

1. To establish the municipal guidelines ensuring that all Markstay-Warren workers while located any municipal owned halls and the municipal arena.
2. The COVID-19 virus is highly contagious and, although symptoms are mild in the majority of cases, it is serious and can even cause death.

“Community transmission” is now a reality in Ontario and elsewhere. Because early stages of COVID-19 infection often have few to no symptoms, people who have no idea they may be infectious may well be present on a worksite. The only safe response to such a situation is to assume that infectious Patrons do exist in the workforce and to create a plan that will protect all workers while conducting regular daily business as an unknowingly infectious person.

For that reason, this is a very stringent and necessary protocol. Every protective measure contained in it is based on advice from Local and Provincial health experts.



DEFINITION

Workers	Includes all employees, volunteers and contractors engaged in municipal related tasks.
COVID-19	Coronaviruses are a large family of viruses. Some cause illness in people and others cause illness in animals. Human coronaviruses are common and are typically associated with mild illnesses, similar to the common cold. COVID-19 is a new disease that has not been previously identified in humans. Rarely, animal coronaviruses can infect people, and more rarely, these can then spread from person to person through close contact.
Pandemic	A pandemic is a disease epidemic that has spread across a large region, for instance multiple continents, or worldwide.
Self-Isolation	Stay at home and monitor yourself for symptoms, even if mild, for 14 days and avoid contact with other people to help prevent the spread of disease (COVID-19) in your home and in your community in the event you become symptomatic
Self-Monitoring	Monitor yourself for 14 days for one or more symptoms of COVID-19 and go about your day but avoid crowded places and increase your personal space from others, whenever possible
Latency Period	The period between infection with a virus or other microorganism and the onset of symptoms
Community Transmission	The source of infection for the spread of an illness is unknown or a link in terms of contacts between patients and other people is missing.
Face Covering	For the purpose of this document a face covering may be any non-medical face mask made of cloth which may be re-usable or disposable in nature.
Person	Any customer, patron, worker or visitor, who enters the premises,
Premises	Municipal Office, garages, arena, recreational facilities or any other owned municipal building.
PPE	Personal Protective Equipment. This can include but not limited to face coverings (non-surgical mask or face shield), latex gloves, hand sanitizer, countertop protective barriers and disinfectant spray or wipes.
High-Touch	Included but not limited to door-way entrances, door handles, light switches,



Points	keyboards, phones, mobile communication devices, consoles, controls, seats, tools, steering wheels, levers, washroom facilities and kitchen appliances subject to any risk to damage to such equipment.
Vaccination	Shall be approved Pfizer, Moderna.

IN SCOPE

This document applies to:

- Arena (ice surface area and lobby) (Markstay-Warren Community Centre)
- Arena hall (upstairs)
- Halls located in Warren known as the Warren Golden Age Club and the Bot Squad (38 Rutland Ave, Warren)
- Markstay Seniors (6 Church St., Markstay)

OUT OF SCOPE

This document does NOT apply to inside or outside recreation facilities such as:

- Municipal Office
- Fire Department facilities and training grounds
- Public Works facilities
- Public libraries
- Outdoor work activity
- Outdoor rink
- Playgrounds
- Multi-Use Facility

RESPONSIBILITIES

1. It is the Municipality's responsibility to provide a safe working environment for all workers.
2. It is all workers' responsibility to use appropriate PPE and special measures while performing tasks on behalf or for the Municipality.
3. It is all workers' responsibility to ensure all social and physical distancing protocols are being followed as per Public Health guidelines.
4. It is the Municipality's responsibility during regular arena operations to ensure all patrons of the arena adhere to the protocols found in this document.



5. It is the person(s) renting the halls identified above from the Municipality to ensure all patrons associated to their rental adhere to all protocols found within this document.

PREPARATION

The Public Health Officials of Ontario and Canada are unanimous that effective social and physical distancing is a key component to avoiding infection.

Maintaining a safe distance from all other persons is of high importance. Changes to the way the workplace is set up to make it possible for workers to work at a safe distance from each other as much as possible will be necessary.

PROTECTION

Effective physical distancing, site cleaning, PPE, and hygiene practices that ensure the virus is not transmitted through commonly touched objects are important to the protection of all workers.

The following practices must be undertaken to protect workers from cross-contamination.

Personal Protective Equipment (PPE)

1. Use of face covering, must be considered if safe distancing is not always possible as per Public Health guidelines.
2. Use of hand sanitizer, latex gloves must be considered as per Public Health guidelines when dealing with the public or working in common work locations.

Physical Distancing

1. Staggered work arrival times must be considered and, avoid gathering at entry and exit ways and other pinch points;
2. Avoid entering into areas like hallways, kitchens, break rooms, offices, copy rooms and other locations when others are present when physical distancing is not possible.
3. If meetings are required, gatherings shall be based on the current directive set forth by the Provincial Government. This may change at any time.
4. Alternative formats for the sharing and communicating of information shall be used to ensure all unnecessary contact is prevented. (Virtual Via Zoom)
5. Coffee and lunch breaks shall be permitted with the minimum physical distancing is held. If the lunch room and/or kitchen is the desired location for the break, staggered breaks will be mandatory to ensure only one (1) person is in those rooms at a time.



PROOF OF VACCINATION

Receipt Received Upon Receiving Vaccination

Ontarians

All Ontarians receiving the COVID-19 vaccination are provided a receipt showing proof of vaccination. The receipt includes key information about the vaccination event including the individual's name, date of vaccination and product name of the vaccine received (i.e., Pfizer, Moderna, etc.).

From September 22nd, to October 22nd, 2021, in addition to receiving a receipt on site at the time of vaccination, copies of a COVID-19 vaccination receipt can be downloaded or printed through the [COVID-19 vaccination provincial portal](#) or obtained by calling the Provincial Vaccine Booking Line at 1-833-943-3900. This version of the COVID-19 vaccination receipt contains security measures to deter forgery.

Visitors to Ontario

Patrons who are visitors to Ontario will be required to show proof of being fully vaccinated against COVID-19 and proof of identification to enter the businesses or organizations specified in [O. Reg. 364/20](#) (unless they qualify for an exemption).

APPLICATION

All patrons with few exceptions entering the arena or halls are required to show proof of vaccination in conjunction with identification prior to entering any of the halls or arena.

Proof of vaccination will be accepted if the person's name and date of birth on their identification document matches the vaccination receipt with name and date of birth and if the person is fully vaccinated.

The exceptions to proof of vaccination can be found in **Appendix B** attached.

The detailed procedure for the Proof of Vaccination process can be found in **Appendix C** attached.



The table below provides details on settings and proof of vaccination requirements for arena type facilities and regular hall rentals not associated with weddings or funerals.

Setting	Activity	Proof of Vaccination
Indoor premises of a facility used for sports and recreational fitness activities	Youth under 18 years of age actively participating in an organized sport, including training, practices, games and competitions. Examples include: <ul style="list-style-type: none"> sports leagues organized pick-up sports dance classes martial arts swimming classes 	Not required
	Youth under 18 years of age using a gym or other area with exercise equipment or weights	Required*
	Youth spectating, including at sporting events	Required*
	Adult (18+) patrons accessing the facility for any purpose, including parents or guardians of youth participating in an organized sport	Required*

*unless patron qualifies for an exemption

The table below provides details on settings and proof of vaccination requirements for hall rentals not associated with weddings or funerals.

Event	Location	Proof of Vaccination
Funerals		
Funeral services, rites or ceremonies	Any setting (including meeting or event spaces, places of worship, funeral establishments)	Not required
Social gatherings (e.g., receptions) associated with funeral service, rite or ceremony	Meeting or event spaces located in places of worship, funeral establishments, cemeteries, a crematorium and similar establishments	Not required
	Other meeting or event spaces (e.g., conference or conventions centres)	Required* Time limited testing exemption available (September 22 to October 12, 2021, inclusive)
Weddings		



Wedding services, rites or ceremonies	Any setting (including meeting or event spaces, places of worship)	Not required
Social gatherings (e.g., receptions) associated with a wedding service, rite or ceremony	Any meeting or event spaces (including conference or conventions centres, places of worship)	Required* Time limited testing exemption available (September 22 to October 12, 2021, inclusive)

*unless patron qualifies for an exemption

PROCEDURE FOR ICE RENTALS

PREVENTION

Once the premises are set up and good practices and rules are in place, steps must be taken to ensure that to the maximum extent possible, no contagious persons or objects shall enter the establishments.

OFFICE FURNITURE AND EQUIPMENT

No worker shall use others' office desk or their equipment during this pandemic.

SITE ACCESS FOR ICE RENTALS

Workers

It shall be the responsibility of all workers of the Municipality of Markstay-Warren responsible for greeting persons entering the premises complete the questionnaire on the APP or a paper copy **prior** to entering (**see Appendix A for detailed instructions**).

Everyone shall follow the guidelines specified upon completion of the questionnaire in Appendix A.

Patrons

If persons entering closed locations like the entrance at the arena/library, only one (1) person shall enter or leave at one time.

All persons entering the premises will be required to complete a Coronavirus (COVID-19) questionnaire on the APP before entering (**see Appendix A for detailed instructions**).

As all workers of the Municipality of Markstay-Warren arrive to perform their work related activities, they shall complete a Coronavirus (COVID-19) Questionnaire on the APP before entering (**see Appendix A for detailed instructions**).

Everyone shall follow the guidelines specified upon completion of the questionnaire in Appendix A.



Sports Teams

Responsibility

- It shall be the responsibility of the Team Manager or designate to screen ALL Team members outside the arena PRIOR to any Team member entering the arena.
- The Manager or designate shall complete the questionnaire on the APP ONCE for ALL Team members PRIOR to anyone entering.
- If any member of the Team who is disqualified because of the answers provided on the questionnaire, shall not be permitted to enter.
- 1 hour of ice rental is considered to be **50 minutes**.
- For ice rentals, teams will be permitted to enter 20 minutes PRIOR to the scheduled ice time and 20 minutes to exist the facility AFTER the scheduled ice time.
- **Everyone shall follow the guidelines specified upon completion of the questionnaire in Appendix A.**

Players

- Dressing rooms are available and all safety protocols must be clearly followed.

Parents

- Parents are not allowed to remain in the lobby.
- Parents shall go directly to the bleachers and conform to all Public Health guidelines and sit in designated areas ONLY.

Arena Entry

- All persons entering the arena shall enter through the main doors in the front of the arena.

Arena Exit

- Parents shall exit the arena in the clearly identified exits of the arena immediately after the end of the ice rental.
- Players and coaches shall follow the clearly identified exits of the arena within 10 minutes after the ice rental.

Public Washrooms

- Only One (1) person is allowed in the public washroom at a time.
- If use of the public washroom is required, persons shall use the facility and return immediately to where their original location while in the arena.
- Persons using the public washroom will be required to lock it upon entering.

Arena Hall (upstairs) During Ice Rentals

No persons shall enter the upstairs hall. It is closed during games or practices until further notice unless the complete arena is rented by an entity for an event like a hockey tournament.



PROCEDURE FOR HALL RENTALS (UPSTAIRS OF ARENA OR OTHER LOCATIONS)

PREVENTION

Once the premises is set up and good practices and rules are in place, steps must be taken to ensure that to the maximum extent possible, no contagious persons or objects shall enter the establishments.

OFFICE FURNITURE AND EQUIPMENT

No worker shall use others' office desk or their equipment during this pandemic.

CAPACITY LIMITS

The table below summarizes the capacity restrictions as it relates to rental spaces owned by the Municipality.

Businesses or Organizations	Additional Information
Indoor areas of meeting and event spaces	<ul style="list-style-type: none"> ➤ Includes banquet halls, conference and convention centres (with limited exceptions) ➤ 50% capacity
Indoor areas of facilities used for sports and recreational fitness activities, including waterparks, and personal fitness training	<ul style="list-style-type: none"> ➤ Includes gyms, fitness/sporting/recreational facilities, pools, leaguesporting events, waterparks, and indoor areas of facilities where spectators watch events ➤ Limited exceptions apply ➤ 50% capacity

The table below summarizes the capacity limits for all of the municipal spaces available for rental

Location	Capacity Limits
Arena Hall (Upstairs)	Non-fixed seating and tables: 361 persons Dining or alcoholic beverages are on site: 312 persons
Warren Golden Age Club	Non-Fixed table and chairs – 199 Persons Alcoholic beverages served – 171 Persons Pool table/shuffle board usage – 20 Persons
Bot Squad	Non- fixed table and chairs – 149 Persons Alcoholic beverages served – 129 Persons
Markstay Seniors	Non-fixed tables and chairs – 80 Persons Alcoholic beverages served – 69 Persons



All other public health and workplace safety measures in [O. Reg. 364/20](#) remain in effect (including but not limited to capacity limits, patron screening, masking, physical distancing and collection of patron contact information where required).

HALL RENTAL ACCESS

Patrons

If persons entering closed locations like the entrance at the arena/library, only one (1) person shall enter or leave at a time.

All persons entering the premises will be required to complete a Coronavirus (COVID-19) questionnaire on the APP before entering (**see Appendix A for detailed instructions**).

As all workers of the Municipality of Markstay-Warren arrive to perform their work related activities, they shall complete a Coronavirus (COVID-19) questionnaire on the APP before entering (**see Appendix A for detailed instructions**).

Everyone shall follow the guidelines specified upon completion of the questionnaire in Appendix A.

Hall Renter

Responsibility

- It shall be the responsibility of the Hall Renter or designate to screen ALL attendees upon entry of the arena and confirm proof of vaccination for every patron entering the hall.
- It is the Hall Renter's responsibility to ensure all persons entering the premises will be required to complete a Coronavirus (COVID-19) questionnaire on the APP before entering (**see Appendix A for detailed instructions**).
- **Everyone shall follow the guidelines specified upon completion of the questionnaire in Appendix A.**

NOTES:

- All planners, organizers, operators and permit-holders of events/gatherings, regardless of their purpose and size, have a responsibility to assess the risks associated with their event/gathering, and their ability to mitigate these risks.
- They are responsible for implementing measures to reduce the risk of infection among all those who participate in their activities (e.g. staff, performers, volunteers, attendees). This includes management of lines or crowds at entrance and exit points and around the perimeter of the event space.
- Provincial orders under the *Reopening Ontario Act* and/or guidance related to events and social gatherings may change.

Arena/Hall Entry

- All persons entering the arena and hall shall enter through the designated main doors in the front of the arena.



Arena/Hall Exit

- All persons existing the arena and hall shall exit through the designated back doors of the hall and arena.

Public Washrooms

- Only One (1) person is allowed in the public washroom at a time.

PATRON GENERAL HALL GUIDELINES

1. All Public Health guidelines shall be adhered to at all times.
2. Patrons are NOT required to wear masks while seated.
3. Masks and social distancing are required when patrons are away from their table including but not limited to obtaining a drink, group socializing, going to a washroom, etc...

Seating Arrangements

1. No restrictions are in place for the number of person(s) at a table at this time.

SERVING OF FOOD AND ALCOHOL

Be advised serving of food and alcohol must always comply with the provincial regulations which may change at any time. Always refer to the Provincial Regulations to ensure compliance.

Food

1. Serving of food at the table (similar to a restaurant) is acceptable.
2. Buffet style is acceptable. Although accepted, it not recommended.
3. Cafeteria Style is preferred over buffet style.

Alcohol

1. Serving of alcohol is permitted through regular AGCO restriction.
2. Consuming of alcohol MUST be at your seat ONLY. You CANNOT walk around with your drink.

It is the responsibility of the Hall Renter to ensure the guidelines are clearly followed by all patrons at all times.

Servers and Bartenders

Servers and bartenders are required to wear masks at all times and adhere to other Public Health guidelines as required.

REPORTING

In addition, all workers or patrons experiencing symptoms will be advised to complete the self-assessment on the Ontario COVID website, or call telehealth (1-866-797-0000), or their local public health unit or their family physician.

Public Health is the leading authority for all issues related to COVID-19 and only they can provide detailed instructions to employees and employers.



REGULAR CLEANING OF EQUIPMENT AND SURFACES

Building in time to appropriately sanitize worksites and materials/equipment with approved disinfectant wipes or spray.

All 'high-touch' surfaces and facilities including but not limited to washrooms, lobby benches, hockey rink area must be sanitized accordingly after every scheduled event.

REINFORCEMENT OF BASIC HYGIENE RULES FOR ALL WORKERS

All persons are reminded to take the following individual hygiene measures. Notices and recommendations will include:

- **Wash your hands often with soap and water for at least 20 seconds**, especially after using the washroom - **use alcohol-based hand sanitizer** if soap and water are not available;
- **Avoid touching your eyes, nose and mouth** with unwashed hands;
- **When coughing or sneezing: cough or sneeze into a tissue or the bend of your arm**, not your hand, and dispose of any tissues used as soon as possible in a lined waste basket and wash hands afterwards;
- **Maintain a physical distancing of a minimum of 2 meters** avoiding personal contact such as hugs or handshakes;
- **Avoid commonly touched areas;**
- **Wash your clothes** as soon as you get home and shower;
- **Take outside shoes off before entering your home and do not allow them in your house;** and
- **Notify your supervisor** immediately if you feel sick.

<h2>RELATED DOCUMENTATION AND LINKS</h2>
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- [Public Health Sudbury and District](#)
- [Government of Ontario](#)
- [Public Health Ontario](#)
- [Self-Assessment Test](#)
- [Cleaning and Disinfection for Public Settings](#)
- [Mask Use for Non-Healthcare Workers](#)
- [Frequently Asked Questions - Proof of Vaccination](#)
- [Ontario to Require Proof of Vaccination in Select Settings](#)
- [Ontario Minister of Health Questions and Answers](#)



ENFORCEMENT

- *Any Markstay-Warren workers found to be in non-compliance with this policy shall be disciplined accordingly.*
- *Any members of the general public found to be in non-compliance with this policy shall be prohibited from entering the arena and may be subject to refusal of entry for an undetermined period of time at the sole discretion of municipal staff.*

LEGISLATION

- [O. Reg 364/20: RULES FOR AREAS AT STEP 3 AND AT THE ROADMAP EXIT STEP](#)
- [Reopening Ontario \(A Flexible Response to COVID-19\) Act, 2020 \(ROA\)](#)
- [Occupational Health and Safety Act, R.S.O. 1990, c. O.1, s. 25 \(2\)\(h\)](#)
- [Emergency Management and Civil Protection Act, R.S.O. 1990 and related Regulations](#)



Appendix A – Markstay-Warren COVID-19 Screening Instructions

Purpose

The purpose of the questionnaires are to allow municipal staff the ability to contact trace in the event of individual COVID-19 virus infections within our facilities.

Please note that there are 2 questionnaires available.

1. Workers
2. Patrons of a premises

Privacy

The Municipality of Markstay-Warren is gathering this information electronically to be used strictly for COVID-19 contact tracing purposes only if/when needed. If you have concerns relating to the collection of your name and telephone number, please feel free to contact the municipal staff at info@markstay-warren.ca.

If you are concerned about your Privacy, a paper copy of the questionnaire can be made available to you.

Questionnaire

The municipality has developed two (2) ways to access the questionnaires.

A. Workers:

1. Click on the Markstay premises Screening Tool for Workers (<https://arcg.is/1aPjXj>)

OR

2. QR Code for Worker Screening

In order to use this APP, go to the APP store and download the ARCGIS SURVEY123 APP

Once downloaded,

- a. Open the APP
- b. Click on the QR Code scanner located to the right of the SEARCH bar.
- c. Scan the QR code provided to access the questionnaire.





B. Patrons:

1. Click on the Markstay premises Screening Tool for Patrons (<https://arcg.is/14bXOr>)

OR

2. QR Code for Public Screening

In order to use this APP, go to the APP store and download the ARCGIS SURVEY123 APP
Once downloaded,

- a. Open the APP
- b. Click on the QR Code scanner located to the right of the SEARCH bar.
- c. Scan the QR code provided to access the questionnaire.





APPENDIX B – EXEMPTIONS TO PROOF OF VACCINATION

As this document relates to municipal hall rentals, the proof of identification and proof of vaccination against COVID-19 requirements under [O.Reg. 364/20](#) **do not** apply to:

- Workers, contractors, repair workers, delivery workers, students, volunteers, inspectors or others who are entering the arena or hall(s) for work purposes and not as patrons.
- A patron who is entering an indoor area solely for the following purposes:
 - to use a washroom;
 - to make a retail purchase;
 - All other public health measures (e.g., masking and physical distancing) continue to apply to patrons.
- Children under 12 years of age.
 - Businesses or organizations specified in the regulation must require patrons who are 12 years of age or older and who do not qualify for an exemption to provide proof of identification and proof of being fully vaccinated against COVID-19 prior to entering an area specified in section 2.1 of Schedule 1 of [O.Reg. 364/20](#).
- The exemption relating to youth under 18 years of age actively participating in indoor organized sport applies to training, practices, games and competitions.
 - Examples of an organized sport for which the exemption applies include:
 - sports leagues
 - organized pick-up sports
 - dance classes
 - martial arts
 - The exemption does not apply to youth who are spectators at sporting events. Nor does the exemption apply to youth who are using a gym or other area with exercise equipment or weights unless actively participating in an organized sport.
 - Proof of being fully vaccinated against COVID-19 and proof of identification (or proof of being entitled to another exemption) is required for patrons 18 years and older, including parents or guardians of youth actively participating in an organized sport. Businesses or organizations should establish processes to ensure compliance with this requirement, including processes to ensure compliance with this requirement when a business or organization is uncertain whether a patron is under 18 years of age. Proof of identification and proof of being fully vaccinated is not required for workers or volunteers, including coaches and officials.
- Patrons who are entering the indoor premises of a meeting or event space, including a conference centre or convention centre, solely for the purposes of attending a wedding service, rite or ceremony or a funeral service, rite or ceremony, but not an associated social gathering.
- Patrons who are entering the indoor premises of a meeting or event space that



is located in a place of worship or in a funeral establishment, cemetery, crematorium or similar establishment that provides funeral, cemetery or cremation services and that is operated by a person licensed under the [Funeral Burial and Cremation Services Act, 2002](#), for the purposes of attending a social gathering associated with a funeral service, rite or ceremony.

- Patrons who are entering the indoor premises of a meeting or event space other than a place described above, including a conference centre or convention centre, for the purposes of attending a social gathering associated with a wedding service, rite or ceremony or a social gathering associated with a funeral service, rite or ceremony, on or after September 22, 2021, but before October 13, 2021, **as long as the patron produces the results of an antigen test administered within the previous 48 hours establishing that the person is negative for COVID-19 to the person responsible for the establishment.**
- Patrons who provide a written document, completed and supplied by a physician (designated as “MD”) or by a registered nurse in the extended class (designated as “Registered Nurse (Extended Class)”, “RN(EC)”, “Nurse Practitioner” or “NP”) stating that the individual is exempt for a medical reason from being fully vaccinated against COVID-19 and the effective time-period for the medical reason.
- Patrons with a medical exemption are required to present identification and a written document stating the individual is exempt for a medical reason to the business or organization.
- To review proof of a medical reason for not being vaccinated against COVID-19, the business or organization must ensure:
 - The name of the person in the written documentation matches the identification provided.
 - The physician’s or registered nurse in the extended class’s information is complete by including:
 - Name and contact information of the physician or registered nurse in the extended class;
 - Logo or letterhead identifying the physician or registered nurse in the extended class;
 - Statement that there is a medical reason for the individual’s exemption from being fully vaccinated against COVID-19; and
 - Any effective time-period for the medical reason which includes the date the patron is seeking access to the business or organization.



APPENDIX C – PROCEDURE FOR VALIDATING PROOF OF VACCINATION

Process/Steps Required

1. Match the **name** and the **date of birth** of the patron listed on the vaccination receipt against the name and date of birth on a piece of identification.
2. Verify the receipt is either
 - (a) an Ontario receipt issued at the time of vaccination or any format of receipt downloaded from Ontario.ca that shows the holder is fully vaccinated against COVID-19
 - (b) a receipt signed by an Indigenous Health Provider, or
 - (c) a receipt from another jurisdiction that shows the holder is fully vaccinated against COVID-19.
3. Verify that the receipt shows that the holder is fully vaccinated.
4. Verify that the **date of administration** of the final shot in the series is at least **fourteen days** prior to the date the patron is seeking access to the business or organization.

Proving Identity

Validation of identification must also be undertaken to ensure that vaccination receipt offered by the patron belongs to them. Validation of vaccination will be based on **two key identifiers**:

1. **Name of the identification holder; and**
2. **Date of birth.**

A photo identification is not required.

Proof of identity can be established using documentation issued by an institution or public body, provided it includes the name of the holder and date of birth. Examples of identification documents that may be used to confirm the identity of the holder of the vaccine receipt include:

- Birth certificate
- Citizenship card
- Driver's licence
- Government (Ontario or other) issued identification card, including health card
- Indian Status Card/Indigenous Membership Card
- Passport
- Permanent Resident card